

**BOWIE CENTRAL APPRAISAL DISTRICT BOARD MEETING
SEPTEMBER 19, 2018
CONFERENCE ROOM, BOWIE COUNTY PLAZA, TEXARKANA, TEXAS**

Chairman of the Board of the Bowie Central Appraisal District, Josh Davis called the meeting to order at 11:32 a.m. Board members Paul Miller, Robert Sheppard and Ron Riddle were present. Mike Brower, Anita White, Kim Kinder, Jaime Knighton and Sha Spear, Appraisal District employees, and Wes Jordan, Attorney were present.

Chairman Davis allotted time for public comments. No comments were made.

Paul Miller moved to approve the minutes from the August 15, 2018 Board Meeting, seconded by Robert Sheppard. Motion passed.

Financial Statements for the month of August were presented. Cash on hand as of August 31, 2018, was reported as follows:

| | |
|------------------------|---------------|
| Appraisal Account | \$ 929,834.53 |
| Payroll Account | 0.00 |
| New Operating Account | 0.00 |
| Operating-Collection | 598,829.99 |
| Reserve (for bad debt) | 44,864.21 |
| Escrow (Misc) | 38,835.49 |
| Escrow (VIT) | 585,379.82 |
| Real Estate Escrow | 35,102.47 |
| | |
| Petty Cash – Txk | 1,601.35 |
| Petty Cash – NB | 1,351.37 |

Ron Riddle moved to approve the financial statements as presented for August 2018, seconded by Paul Miller. Motion passed.

Kim Kinder presented the Collections Report. She reported that even though September is a slow month for BCAD, collections were still a little ahead from this time last year. She also stated that she is in the process of calculating and helping the jurisdictions set tax rates for 2018.

Robert Sheppard moved to approve Kyle Davis, Nell Old & Gary Langdon as new Ag Advisory Board Members, seconded by Paul Miller. Motion passed. Robert Sheppard moved to approve the correction of Kyle's last name which is Barrett not Davis, seconded by Paul Miller. Motion passed.

Paul Miller moved to approve the BOD's Policy Handbook, seconded by Ron Riddle. Motion passed.

Chief Appraiser, Mike Brower, presented the Chief Appraiser's Report. He reported that the appraisers are in the field again reappraising and picking up new construction for 2019. He also reported that two appraisers were working towards their level 4 on their RPA's while another 2 were just beginning classes.

The Appraisal District Board entered into Executive Session at 11:59 a.m. in accordance with the Open Meetings Act, Texas Government Code 551.071, Pending or Contemplated Litigation and 551.074 Personnel Matter.

The Board reconvened in Open Session at 12:20 p.m.


No action was necessary for Executive Session.

There were no items for discussion.


Ron Riddle moved to adjourn the meeting, seconded by Paul Miller.

Meeting adjourned at 12:21 p.m.

Next regular meeting of the Appraisal District Board will be October 17, 2018 at 11:30 a.m.



Josh Davis, Chairman



Ron Riddle, Attest

**September 19, 2018
District Board Minutes**