

**BOWIE CENTRAL APPRAISAL DISTRICT BOARD MEETING
DECEMBER 16, 2020
CONFERENCE ROOM, BOWIE COUNTY PLAZA, TEXARKANA, TEXAS**

Chairman of the Board of the Bowie Central Appraisal District, Josh Davis, called the meeting to order at 11:32 a.m. Board members, Ron Riddle, Paul Miller and Tom Whitten were present. Mike Brower, Greg Lann, Jaime Knighton and Sha Spear Appraisal District employees, and Wes Jordan, Attorney were present.

Chairman Davis allotted time for public comments on non-agenda items & agenda items. No comments were made.

Tom Whitten moved to approve the minutes from the September 16, 2020 Board Meeting, seconded by Paul Miller. Motion passed.

Paul Miller moved to approve the amended minutes from the July 15, 2020 Board Meeting, seconded by Ron Riddle. Motion passed.

Financial Statements for the months of September, October & November were presented. Cash on hand as of November 30, 2020, was reported as follows:

Appraisal Account	\$ 897,906.05
Payroll Account	0.00
New Operating Account	0.00
Operating-Collection	5,727,770.88
Reserve (for bad debt)	30,441.12
Escrow (Misc)	49,665.27
Escrow (VIT)	852,132.33
Real Estate Escrow	5,084.12
Petty Cash – Txk	1,416.56
Petty Cash – NB	1,265.78

Ron Riddle moved to approve the financial statements as presented for September, October & November 2020, seconded by Paul Miller. Motion passed.

Sha Spear presented the Collections Report. She reported that October collections were down a little but several BCAD staff members helped process mailed payments which brought November collections up a little more than this time last year.

There were no refunds for the month of November.

The Board of Directors were notified of changes that affected tax liability. No action was necessary.

Paul Miller moved to approve waiving the late fee for Texarkana College's quarterly payment due to COVID related issues, seconded by Ron Riddle. Motion passed.

There were not any budget amendments to make for the 2020 budget. No action necessary.

Chief Appraiser, Mike Brower, presented the Chief Appraiser's Report. He reported that the appraisers were currently working on new construction for the 2021 reappraisal. Mike reported that he had a drive through open for payments to be taken in October and November and will have it open again at the end of December. He took an average of 40-60 payments a day except towards the end of the months the amount doubled. He also stated that the ransomware attack on Texarkana City did not have too much of an impact on the office. The attack has only affected BCAD through being able to direct taxpayers to Texarkana Maps as it is down completely. However, TWU has been able to provide a way for BCAD appraisers and mapping department to use it in house. It has also affected BCAD by being able to change new ownerships in the system due to the County Clerks office being down and BCAD staff not being able to get copies of newly recorded deeds.

There was no need for Executive Session per Wes Jordan, Attorney.

No items for discussion.

Paul Miller moved to adjourn the meeting, seconded by Ron Riddle.

Meeting adjourned at 12:15 p.m.

Next regular meeting of the Appraisal District Board will be January 20, 2020 at 11:30 a.m.



Josh Davis, Chairman

Ron Riddle, Attest

**DECEMBER 16, 2020
District Board Minutes**